

AGENDA

Nevada State Emergency Response Commission First Quarterly Meeting

**Thursday, January 12, 2006 – 10:15 a.m.
Clark County Government Center, Pueblo Room
500 S. Grand Central Parkway
Las Vegas, Nevada**

The Commission may take action on items marked by an asterisk (). Items may be taken out of the order presented on the agenda at the discretion of the chairperson.*

I. CALL TO ORDER

II. INTRODUCTION

III. *APPROVAL OF October 13, 2005 MEETING MINUTES

IV. PUBLIC COMMENTS

- A. This portion is open to the public for comment on any item not on this agenda. Public comments will be allowed at each agenda item. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

V. OLD BUSINESS

- A. *Discussion/Action regarding Lander County LEPC, which remains out of compliance with EPCRA and administrative requirements for 2006 SERC grant awarded in April 2005

VI. NEW BUSINESS

- A. Local Emergency Planning Committee Updates (*attending LEPC Representatives*)
- B. U.S. Environmental Protection Agency Update - Mike Ardito
- C. U.S. Federal Emergency Management Agency Update
- D. Occupational Safety and Health Administration Update - L. Tom Czehowski
- E. Nevada Division of Emergency Management Update - Frank Siracusa
- F. Nevada Division of Environmental Protection Update – Tom Porta
- G. Nevada State Fire Marshal Update – Chad Hastings
- H. Legislative Committee Report
- I. Strategic Planning Committee Report
- J. Funding Committee Report
 - 1. Discussion of fiscal year 2006 Hazardous Materials Emergency Preparedness (HMEP) “mid-cycle” grant application from Carson City LEPC

- K. Bylaws Committee Report
- L. Information Technology Committee Report
- M. Policy Committee Report
 - 1. *Discussion/Action on possible development of a policy to accept faxed or e-mailed documents
 - 2. *Discussion/Action on possible revision to SERC Policy 8.1, "Review of Annual Hazardous Materials Response Plan and Exercise Report form," regarding requirement for annual exercise and requiring advance notice of exercise
 - 3. *Discussion/Action on possible revision to SERC policy 8.3, "Certified Assurances and Compliance Certification," regarding the requirement to submit an affidavit of publication and to include the requirement for advance notice of LEPC meetings
 - 4. *Discussion/Action on possible revision to SERC Policy 8.6, "Reporting," deleting reference to EPCRA requiring annual exercises
 - 5. *Discussion/Action on possible revision to SERC Policy 8.9, "LEPC submission of Bylaws and Membership lists," to change due date from 3-31 to 1-31
- N. *Discussion/Action of Federal FY 2007 United States Department of Transportation (USDOT), Hazardous Materials Emergency Preparedness Grant (HMEP) application request and providing Co-chairs final authority to approve submission of application
- O. *Discussion/Action to approve purchase of the hazardous materials database application, customization, software, hardware, system conversion, training and project management in the amount of \$150,000. The Department of Public Safety Technology Bureau will fund \$34,152 to build the appropriate infrastructure. Current SERC Highway Fund technology operation budget will fund \$7,899. Online payment transaction fees will be paid by the State Fire Marshal's Division and the SERC from fees collected. Remaining costs to be paid from \$90,000 SERC fee funds withheld from 2006 grant awards and from SERC reserves.
- P. Executive Director Report
 - 1. Update on Nevada Administrative Codes (NACs)
 - 2. Update on license plate funding
 - 3. Update on Illinois lawsuit
 - 4. Update on "Fire Pal"
 - 5. Update on biennial budget process

VI. *ADJOURNMENT

This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Suzanne Adam, posted or caused the posting of this agenda on or before January 9, 2006, 9:00 a.m. at the following locations:

State Emergency Response Commission – 2621 Northgate Lane, Suite 10 – Carson City
Carson City Public Library - 900 N. Roop St. – Carson City
Department of Public Safety – 555 Wright Way – Carson City
Clark County Government Center - 500 S. Grand Central Parkway – Las Vegas
Clark County Fire Department - 575 E. Flamingo – Las Vegas
Grant Sawyer Building - 555 E. Washington St. – Las Vegas
SERC Web Site – www.serc.nv.gov

We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 687-6973. Twenty-four hour advance notice is requested.